

IQAC Meeting

Date: 20.09.2022

Action Taken report of the IQAC meeting held on 11.06.2022 :-

1. College reopened on July after summer vacation. It was decided that the previous committee will see the work ahead. The following ^{Academic} programmes were conducted during the session:-

(i) 25 and 26 July, 2022 :- Two days workshop on Action Research was organized on the topic 'Action Research' by Dr. R. B. Singh, Retd. Principal, DIET.

(ii) 27 July, 2022 :- Value based Lecture delivered by Prof. Bramod Bhatnagar, Dev Sanskriti Vishwavidyalaya, Haridwar

(iii) 27 July, - 15 Aug, 2022 :- Different programmes were organized under 'Azadi Ka Amrit Mahotsav'. Programmes as - chart competition, speeches, Guest Lectures and other activities were conducted.

2. • Due to university exam sem-IV

and other important activities, skilled based programmes were not conducted. It will be done by the upcoming students of new session.

- 3- • All the teachers are preparing AQAR report of the criteria assigned to them. So, that the process of NAAC can be started in the next year.

Agenda of the meeting :-

- 1- To discuss about the reorganization of the IQ.A.C. Cell.
- 2- To discuss about the rescheduling of skill based programme.
- 3- To discuss about the process of NAAC.
- 4- Any other matter with the permission of chairperson.

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Minutes of the meeting

After presenting the proceedings of the last meeting, by Swhasini Srinastava on the different aspects of all the seven criteria of NAAC, discussion took part in all the agendas:-

Agenda 1- After the discussion, it was decided that, the present IQAC committee would be restructured and reorganized. New members will be included in the D.W.T., IQAC cell.

Agenda 2- It was decided that warmicompst management, Mushroom cultivation and programme based on waste management will be conduct in the premise.

Agenda 3- It is mandatory to take progress of NAAC. AQAR report of all the criteria will be prepared as soon as possible.

Agend- 4

Some points related to maintenance of college building, maintenance of library record, books verification of library, and maintenance of office record were discussed. ~~11~~ Different suggestions were given by committee members.


20/09/2022
Prof. Arshi Dixit
Principal

- | | |
|---|---|
| 1- Dr. Mineta Chandhary
Chandhary
20/9/22 | 9- Mrs. Manju Joshi
Manju
20/9/22 |
| 2- Dr. Archana Singh - A/S
20/9/22 | 10- Mr. P. C. Jyoti
Jyoti
20/9/22 |
| 3- Dr. Ritu Dangwal - R/D
20/9/22 | 11- Ms. Sadhna
Sadhna
Sharma |
| 4- Dr. Shobha - Shobha
20/9/22 | |
| 5- Dr. Chetna Thapa Chetna
20/9/22 | |
| 6- Mrs. Asha Srinastava - Srinastava | |
| 7- Dr. Anil Pal - Anil Pal | |

नवीन I&AC समिति का गठन

दि. 11 जून तथा 20 सितम्बर 2022 को I&AC की आयोजित मीटिंग में I&AC की समिति का पुर्नगठन करने का निर्णय लिया गया। समिति में सर्वसम्मति से यह निर्णय लिया गया कि समिति को पुर्नगठित कर परिवर्तित किया जायेगा। कुछ नवीन सदस्यों को डी० डब्लू० टी० कॉलेज, देहरादून की I&AC समिति का सदस्य नियुक्त किया जायेगा। समिति का पुर्नगठन निम्नवत् किया गया :-

- 1- समन्वयक (Co-ordinator) - डा० सुहासिनी श्रीवास्तव
- 2- सह-समन्वयक (Co-Coordinator) - डा० विनीता चौधरी
- 3- कार्यालय सहायक (Office-Assistant) - प्रो. पी० सी० जुयाल
- 4- पुस्तकालय सदस्य (Library Member) :- श्रीमती मन्ना जोशी
- 5- शिक्षक सदस्य (Teacher Member) :-
 - 1- डा० शोभा
 - 2- डा० चेतना घापा
- 6- छात्रा प्रतिनिधि :-
 - 1- कुल सलोनी बिष्ट
 - 2- क० निर्ध

7- पुरातन छात्राएं :- 1- डा० अर्चना सिंह
2- डा० श्रुतु डंगवाल
(असिस्टेंट प्रो०, डी० डब्लू० टी० कॉलेज, देहरादून)

8- प्रबन्ध तंत्र प्रतिनिधि :- श्रीवास्तव
1- श्रीमती आशा शर्मा
2- डा० डी० के० सिंह

9- सामुदायिक प्रतिनिधि :-
1- श्रीमती साधना शर्मा
2- डा० बृज मोहन शर्मा

10- वाह्य विशेषज्ञ :-

(1) डा० वी० ए० वैडर

- सेवानिवृत्त प्राचार्य, स्कू.जी.आर.आर. (पी०जी०) कॉलेज, देहरादून
- सेवाकाल में तीन नैक प्रत्यायन का अनुभव
- नैक समिति के वरिष्ठ सदस्य

(2) डा० इन्दू सिंह

- सेवानिवृत्त प्राचार्य, एस० के० पी० (पी०जी०) कॉलेज, देहरादून
- सेवाकाल में नैक प्रत्यायन का अनुभव
- ~~उच्चशिक्षण महिला~~ विश्वविद्यालय महिला समिति (UWA) की वरिष्ठ सदस्य
- साहित्य के क्षेत्र में अग्रणी

(3) डा० संजय पडसिया

- एसोसिएट प्रो० तथा विभागाध्यक्ष, गणित विभाग, एस० जी० आर० आर० (पी० जी०) कॉलेज, देहरादून
- महाविद्यालय में नैक समन्वयक
- महा० में I&AC समन्वयक

(4) डा० रीना ठाकुर तिवारी

- एसोसिएट प्रोफेसर, डी० ए० बी० (पी० जी०) कॉलेज, देहरादून (शिक्षा-शास्त्र विभाग)
- महाविद्यालय में प्लेसमेंट समिति तथा नैक समिति की सदस्य

(5) डा० अना पांडव

- एसोसिएट प्रोफेसर, शिक्षा-शास्त्र (B.Ed) विभाग, डी० ए० बी० (पी० जी०) कॉलेज, देहरादून
- महाविद्यालय में नैक समिति तथा I&AC समिति की सदस्य

(6) डा० पाखीस

- आसिस्टेंट प्रोफेसर, समाज-शास्त्र विभाग, डी० बी० एस० (पी० जी०) कॉलेज, देहरादून
- महाविद्यालय में नैक तथा I&AC समिति की सदस्य

(7) प्रो० अनिल पाल

विभागाध्यक्ष

डी० बी० एस० (पी० जी०) कॉलेज, देहरादून

Action taken Report of the G.O.A.C meeting held on 20 Sep. 2022 -

- ① G.O.A.C reorganised by taking members who are experts in their field
- ② The workshop on vermicomposed was organised under skill based programme in which students were trained how to use waste product? other activities related to like food preservation etc will also be conducted in the college campus.
- ③ All faculty members are working on different criteria for NAAC

17.12.2022

Agenda of the meeting

- Briefing of the proceeding of Last meeting of GAC held on 20.09.2022.
- To discuss about different criteria of A&AR for process of NAAC
- To discuss about MOU's to be signed with other ^{institutions} such as NGO's, state, level bodies etc.
- Any other matter with the permission of chairperson.

minutes of the meeting (IQAC External)
held on 17/12/2022 at college campus.

IQAC External meeting was held on 17th Dec 2022 at 11:30 in the staff room of D.W.T. college Dehradun. The session was started with the welcome address by Dr. Suhagini Srivastava Convenor of the IQAC cell. She initiated the meeting by presenting ^{the proceedings} of the last meeting of IQAC held on 20.09.2022.

Agenda Second, to discuss about different criteria of AQAR for the process of NAAC. Principal DWT college, Prof Arti Dixit informed the members that it is mandatory to process for NAAC. Dr. Vineeta Chaudhary informed the members about the various criterias of NAAC especially of the teacher education.

Mrs Indu Singh suggested that time limit to be reduced in classes for various activities.

for criteria 1. Dr. Suhagini raised the issue to initiating the certificate programme. NISBAD collaborates with colleges for such programmes as suggested by Dr. Reena Tiwari

for students skill enhancement courses and value added courses. BOM can give approval for the courses, course module should be designed, credits to be given, the number of classes and certification to be provided.

3 months courses was also being run ^{by Mrs. Asha Sachdeva in collaboration} for spoken English. She also extended that this course can be run ^{and initiated} in this institution.

Dr. Brij Bhushan Sharma informed the members ^{majority} regarding various courses example of ^{LED} bulbs, skill based programme all money generating. Ministry of Science and Technology will provide the certificates. Courses on Communication skills use of puppets etc. Sale outlets of the various commodities prepared by the college students. E-waste management of the college through reuse by repairment of the e-waste and then reusing it again. Communication based skill programmes for students and teachers.

for criteria 2, the use of mentor mentee

was raised by Dr. Vineela Chaudhary. Dr. Usha Pathak suggested that it should be a regular practice and well organised. Dr. Indu Singh suggested that the senior students can also be mentors for the junior students.

Criteria 3 faculty exchange and students exchange issue raised by Dr. Archana Singh. In the self financing colleges these faculty exchange programme should be initiated as suggested by Dr. D.K. Singh.

MOU should be signed. Short term courses for the non-faculty members should be initiated. Online programme of computer certification for them was suggested by Dr. Indu Singh.

Dr. Rita Dangwal raised the query on internal audit system of the institution. Campus selection of the students should be done as suggested by the members. Internal audits should be done regarding the class performances etc. Dr. Shobha raised the question of alumni associations collaboration. Alumni should be invited through cultural programmes and they should be encouraged to join the institution. Happiness programmes to be introduced as suggested by

Process documentation should be initiated in the NAAC as suggested by Dr. Bij Bomsan Sharma.

Dr. Shobha raised the problem of infrastructure that is not ^{and requirement} variable in the college. The members ^{and requirement} discussed about the lack of infrastructure and the need of the institution. The ^{shown as} ^{not in use, need repair} ^{as} ^{not in use, need repair} area should be ^{as} ^{not in use, need repair} as suggested by Dr. Indu Singh.

Dr. Chetna Mapa raised the query of criteria 7 regarding alternate sources of energy and rain water harvesting. UREDA will help in such activities as suggested by Dr. D.K. Singh and Dr. Indu Singh.

Dr. Sanjay Pandaliya informed the members regarding the new format of 55 questions and the data to be included of last 5 years. Deadline for SSR to be constituted for the month of March.

The members agreed to uphold a meeting with Dr. Uniyal, Directorate representative. The members ^{all} agreed to prepare for NAAC ^{and submit IIR} till the month of March according to the Govt instructions and all members suggestions.

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1. Mrs. Sadhana Sharma. -
- Dr. D.K. Singh
2. Dr. Reena Uniyal Tiwari.
3. Mrs. Asha Srivastava
4. Dr. Usha Pathak
5. Dr. Brij Mohan Sharma
6. Dr. Baljeet Kaur
7. Dr. Indu Singh
8. Dr. S.K. Pandaliya
9. Dr. Archana Singh
10. Dr. Shobha
11. Dr. Ritu Dangwal
12. Mrs. Manju Joshi.
13. Dr. Vineeta Chaudhary
14. Dr. Chetna Mapa
15. Prof. Anil Pal
16. Dr. Suhagini Sarvestar
17. Mrs. Manju Joshi -
18. Sri P. C. Jyoti -
19. Miss Nidhi -
20. Miss Saloni Bisht -

Sadhana

Reena

Ashwata

Pathak

Brij

Baljeet

Indu

Archana

Shobha

Ritu

Manjula

Chetna

Mapa

Anil

Suhagini

Manju

P. C. Jyoti

Nidhi

Saloni

Bisht

Prof. Arti Dixit

Principal

17/12/22

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